

## Project Utility Allowance Form - HACLA

**PLEASE RESPOND IMMEDIATELY**

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Rents for restricted units may not exceed the levels indicated in your Regulatory Agreement. If residents pay for their utilities, the appropriate *Utility Allowances* must be deducted from the basic program rent to determine the maximum allowable rent for each restricted unit. Please indicate which utilities are paid by the tenants by checking the appropriate box(es) below.

**UTILITY ALLOWANCES:**

UTILITIES PAID BY TENANTS					
GAS:	<input type="checkbox"/> Cooking	<input type="checkbox"/> Heating	<input type="checkbox"/> Water Heating		<input type="checkbox"/> Water and Sewer
ELECTRIC:	<input type="checkbox"/> Cooking	<input type="checkbox"/> Heating	<input type="checkbox"/> Water Heating	<input type="checkbox"/> Basic Electric	<input type="checkbox"/> Air Conditioning
	<input type="checkbox"/> Range-Stove <small>(Owned by Tenant)</small>	<input type="checkbox"/> Refrigerator <small>(Owned by Tenant)</small>	<input type="checkbox"/> Trash Collection <small>(MFR)</small>	<input type="checkbox"/> Code Enforcement	<input type="checkbox"/> Rent Stabilization Fee

Check one of the boxes below:

1.  ALL THE UTILITIES IN THE BUILDING ARE PAID BY THE OWNER.
2.  All units in the building have the same utility allowances as indicated above.
3.  One/some of the units in the building have different utility allowances from that indicated above. *Please attach an itemized utility allowances for each restricted unit/household in the building.*

I understand that the utility allowances affect the rent that I can charge for my affordable units. I certify that I have declared accurate utility allowances for each and all of the units for the property listed above.

Owner/Manager (Print): \_\_\_\_\_ Phone: \_\_\_\_\_

Owner/Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE E-MAIL THIS FORM IMMEDIATELY TO:**

Urban Futures Bond Administration,  
Inc. Attn: Norma Cruz

[norma@ufbahc.com](mailto:norma@ufbahc.com)